The Hong Kong University of Science and Technology

Student Information System

Reference Materials

Sample Advisement Report

4-Year SBM Students

Version: 1.03

Created in September 2012

Maintained by: SIS Helpdesk, ARO

File: SIS website (https://registry.hkust.edu.hk/sis)

Abstract

This is a sample Advisement report of a Year 1 / Year 2 student in School of Business and Management (SBM). Data in different sections is made up from different sample students and hence they will not tally with each other. Should students have any query about their own Advisement Report, they should contact their academic advisors or School coordinators. You may also send your questions to SIS Helpdesk at sishelp@ust.hk. The document is organized by the Requirement Groups as follow:

Contents

Change Log

Date	Version	Author	Changes
19th Oct. 2012	1.00	Tony C. Lau	• The document was initially launched
26th Oct. 2012	1.01	Tony C. Lau	• Editorial Changes
22nd Jan. 2014	1.02	Tony C. Lau	• Further elaborated example in Common Core Area F, and University English Requirements • Include "Course Typically Offered" and new updates in 2013 • Examples for GBUS students
12th Feb. 2014	1.03	Tony C. Lau	• Refer UCE website for latest common core course list

University Total Credit Requirement (4Y)

This student enrolled 15 credits (or units) in the first term of study. These enrolled courses will be used to fulfill the academic requirements as far as eligible.

▽ **University Total Credit Requirement (4Y)**

Not Satisfied: This advisement report is only a reference on student's study progress. It should not be used as an indicator for graduation purpose. To select the appropriate courses in order to graduate, student should read and use this Report along with the appropriate Curriculum Handbook and also seek advice from the advisor or Program Coordinator.

A guide on interpreting the Report is available at ARRO website: (http://arr.ust.hk/guide-adv-std). Student is strongly advised to read the guidelines before proceeding to the Report.

▽ **Courses Enrolled (including transfer credits)**

Not Satisfied: Students need to earn at least 120 credits.

- Units: 120.00 required, 15.00 taken, 105.00 needed

▷ **Course Used (including transfer credits)**

▷ **Other Courses (including transfer credits)**

University Common Core Requirement (4Y)

It is not uncommon for most of the courses enrolled in the first term of study will be used to fulfill the University Common Core Requirements.

University Common Core Requirement (4Y)

Not Satisfied: Requirement

Common core program comprises a set of credit requirements in the following broad core areas, totalling 36 units (out of a total of 120 units for the degree program). In general, students are expected to complete the majority of the common core credits in Year 1 and Year 2.

If you are interested in a particular course from the following list, please check the official course list at the UCE website (http://uce.ust.hk) to confirm its latest status.

In summary, your current status is:

- Units: 36.00 required, 15.00 taken, 21.00 needed

Area A: English Communication

The 6 credits (or units) of English Communication will usually be fulfilled by LANG 1002A/S (in Fall term) and LANG 1003 (in Spring term).

Area A: English Communication

Not Satisfied: Requirement

Students are required to complete the following number of units of common core courses.

Your current status is:

- Units: 6.00 required, 3.00 taken, 3.00 needed

English Communication Course

Satisfied: List of English Communication common core courses.

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
View Course List	E-Comm taken				
LANG1002A	Eng for Univ Studies I	3.00	2012-13 Fall		◆

View All   First ◀ 1-2 of 2 ▶ Last

For students with transfer credits granted, the English Communication Course requirements will be fulfilled as below.

Area A: English Communication

Satisfied: Requirement

Students are required to complete the following number of units of common core courses.

Your current status is:

- Units: 6.00 required, 6.00 taken, 0.00 needed

▽ **English Communication Course**

Satisfied: List of English Communication common core courses.

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
View Course List	E-Comm Courses				
LANG ECOM	Eng Lang Proficiency Achieved	6.00	2013-14 Fall	T	✅

View All   First ◀ 1-2 of 2 ▶ Last

Area B: Chinese Communication

It is required to select 3 credits (or units) (usually a course) of Chinese Communication from the Common Core course list to fulfill this requirement.

Area B: Chinese Communication

Not Satisfied: Requirement

Students are required to complete the following number of units of common core courses.

Your current status is:

- Units: 3.00 required, 0.00 taken, 3.00 needed

▷ **Course used to fulfill Chinese Communication Requirement**

▷ **Chinese Communication Course available**

Area C: Quantitative Reasoning (QR)

The 3 credits (or units) of Quantitative Reasoning requirement is normally fulfilled by MATH1013 taken in Year 1.

Area C: Quantitative Reasoning (QR)

Satisfied: Requirement

Students are required to complete the following number of units of common core courses.

Your current status is:

- Units: 3.00 required, 3.00 taken, 0.00 needed

▽ **Course used to fulfill QR Requirement**

Satisfied: List of QR common core courses completed.

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
MATH1013	Calculus I	3.00	2012-13 Fall		◆

View All   First ◀ 1 of 1 ▶ Last

Area D: Science and Technology (S&T)

The system will automatically try to match the enrolled courses to the requirements. In this case, LIFS 1030 is in the S&T SSC course list, hence the 3 credits (or units) S&T SSC requirement is satisfied. This student is required to select another 3 credits (or units) from the S&T course list (refer to http://uce.ust.hk).

Area D: Science and Technology (S&T)

Not Satisfied: Requirement

Students are required to complete the following number of units of common core courses. Among them at least 3 units from School-Sponsored Courses (SSC).

Your current status is:

- Units: 6.00 required, 3.00 taken, 3.00 needed

▽ **Course used to fulfill S&T Requirement**

Satisfied: List of S&T common core courses completed.

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
LIFS1030	Environmental Science	3.00	2012-13 Fall		◆
			View All First ◀ 1 of 1 ▶ Last		

▽ **Verification: 3 units from S&T SSC**

Satisfied: Students are required to take at least 3 units from S&T SSC.

Area E: Social Analysis (SA)

In this example, ECON2103 is in the SA course list but not in the SA SSC course list. Therefore, the SA SSC requirement has not been satisfied yet; it is required to select another 3 credits (or units) in the SA SSC common core course list (refer to http://uce.ust.hk).

Area E: Social Analysis (SA)

Not Satisfied: Requirement

Students are required to complete the following number of units of common core courses. Among them at least 3 units from School-Sponsored Courses (SSC).

Your current status is:

- Units: 6.00 required, 3.00 taken, 3.00 needed

▽ **Course used to fulfill SA Requirement**

Satisfied: List of SA common core courses completed.

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Notes	Status
ECON2103	Principles of Microeconomics	3.00	2012-13 Fall			◆
			View All	First ◀ 1 of 1 ▶ Last		

▽ **Verification: 3 units from SA SSC**

Not Satisfied: Students are required to take at least 3 units from SA SSC.

- Units: 3.00 required, 0.00 taken, 3.00 needed

Area F: Humanities (H)

In this example, the student has not taken any courses in Common Core Humanities, hence the student needs to take 3 credits (or units) from Humanities SSC course list and 3 credits (or units) from Humanities course list.

Area F: Humanities (H)

Not Satisfied: Requirement

Students are required to complete the following number of units of common core courses. Among them at least 3 units from School-Sponsored Courses (SSC).

Your current status is:

- Units: 6.00 required, 0.00 taken, 6.00 needed

▷ **Course used to fulfill H Requirement**

▽ **Verification: 3 units from H SSC**

Not Satisfied: Students are required to take at least 3 units from H SSC.

- Units: 3.00 required, 0.00 taken, 3.00 needed

Area G: Core Elective (Arts / H / QR / SA / S&T)

Enrolled common core courses (other than Arts) will be used to fulfill specific requirements in other areas first. After those requirements are satisfied, excess credits (or units) enrolled (taken), if any, will be used to fulfill the Core Elective requirement.

Area G: Core Elective (Arts / H / QR / SA / S&T)

Satisfied: Only when you have fulfilled,

a) Totally 6 units from following common core courses or
b) Surplus common core course credits earned in other areas which are allowed to overflow to this area.

▷ **Course used to fulfill Core Elective Requirement**

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Area H: Healthy Lifestyle

HLTH1010 is a required course in the first year of study. Students are required to fulfill the detailed course requirements in BOTH Fall and Spring terms. For further details, please refer to Student Affairs Office (SAO).

Area H: Healthy Lifestyle

Satisfied: Requirement

Students are required to complete the one-year non-credit Healthy Lifestyle course.

Your current status is:

- Courses: 1 required, 1 taken, 0 needed

▽ **Healthy Lifestyle Course**

    Satisfied: List of Healthy Lifestyle common core courses.

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
HLTH1010	Healthy Lifestyle	0.00	2012-13 Fall		◇

View All   First ◀ 1 of 1 ▶ Last

University English Requirement (4Y)

University English Requirement

Students should complete the English communication requirements in the University Common Core curriculum (usually by taking LANG 1002 and LANG 1003).

All SBM students should take SBMT 2020 (2 credits / units). On the report below, the word "Fall" under "When" column indicates that the course will be typically offered in Fall term.

▽ **Department-based English**

Not Satisfied: Requirement

Students are required to complete the following number of courses.

Your current status is:

- Courses: 1 required, 0 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
SBMT2020	Effective Biz Communication	2.00	Fall		

View All   First ◄ 1 of 1 ► Last

Students who wish to pursue BBA GBUS must take LABU 2050 (3 credits / units) and 1 credit (or unit) of other courses with English communication component (details to be provided in due course by Center for Language Education).

School-based English

Not Satisfied: Requirement

Students are required to complete the following number of units of courses.

Your current status is:

- Units: 3.00 required, 0.00 taken, 3.00 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
LABU2050	Honors Busi Case Analyses	3.00	Fall		

View All   First ◄ 1 of 1 ► Last

Other SBM students not pursuing BBA GBUS must take LABU 2051 (2 credits / units) and LABU 2052 (2 credits / units).

School-based English

Not Satisfied: Requirement

Students are required to complete the following number of units of courses.

Your current status is:

- Units: 4.00 required, 0.00 taken, 4.00 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
LABU2051	Business Case Analyses I	2.00	Fall		
LABU2052	Business Case Analyses II	2.00	Spring		

View All   First ◄ 1-2 of 2 ► Last

SBM School Requirement (4Y)

▼ **SBM School Requirement (4Y)**

Not Satisfied: Requirement

In addition to the requirements of their major programs, students are required to complete the School Requirements as shown below.

Some courses can be used to fulfill both School Requirements and University Common Core Requirements. Students may reuse a maximum of 6 credits of these courses to count towards both Requirements.

Unless approved by the Dean or the Dean's designate, students are not allowed to use courses included in the School Requirements to fulfill the major requirements.

School Requirement (Part 1)

For some future courses not yet offered (in this example, MGMT2130, SBMT2020) at the moment, the link to the course details is not available yet.

School Requirement (Part 1)

Not Satisfied: Requirement

Students are required to fulfill the curriculum requirements in the following areas.

▽ **Required Course**

Not Satisfied: Requirement

Students are required to complete ALL of the following courses.

Your current status is:

- Courses: 8 required, 1 taken, 7 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ACCT2010	Principles of Accounting I	3.00			
FINA2303	Financial Management	3.00			
ISOM2010	Introduction to IS	3.00			
ISOM2500	Business Statistics	3.00			
MGMT2130	View Course Details				
SBMT1111	Business Cohort Induction	0.00	2012-13 Fall		◆
SBMT2010	Business Ethics and Individual	2.00			
SBMT2020	View Course Details				

View All   First ◀ 1-8 of 8 ▶ Last

▷ **SB&M Course - for BBA only**

For students registered in the Global Business program, a different required course list will be shown as follow.

ECON Course I

Satisfied: Requirement

Students are required to complete the following number of courses.

Your current status is:

- Courses: 1 required, 1 taken, 0 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ECON2103	Principles of Microeconomics	3.00	2012-13 Fall		🔶
ECON2113	Microeconomics	3.00			

View All   First ◀ 1-2 of 2 ▶ Last

ECON Course II

Not Satisfied: Requirement

Students are required to complete the following number of courses. Student who wish to pursue BSc ECOF must take ECON 3123.

Your current status is:

- Courses: 1 required, 0 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ECON2123	Macroeconomics	3.00			
ECON3123	Macro Theory I	3.00			

View All   First ◀ 1-2 of 2 ▶ Last

MATH Course

School Requirement (Part 2)

School Requirement (Part 2)

Not Satisfied: Requirement

Students are required to complete the following LABU courses. Students who wish to pursue BBA GBUS must take LABU 2050 while others must take LABU 2051 and LABU 2052.

Option A: LABU 2050
Option B: LABU 2051 + LABU 2052

▷ **Option A: LABU 2050**

▷ **Option B: LABU 2051 + LABU 2052**

Business Breadth

The Business Breadth requirement will be further elaborated AFTER a major program has been declared.

This section will be displayed at the bottom of the first major requirement upon declaration of the first major for a student.

Business Breadth

Not Satisfied: Requirement

All BBA students, except those of BBA GBM who are not allowed to pursue additional major, need to take 3 business courses (9 credits) from other disciplines which are not included in the University Common Core. Students can make use of all of these business breadth courses to fulfill their second major requirement.

Students who enroll in BBA GBM or the BSc majors of SBM are not required to fulfill this requirement.

This requirement will be displayed at the bottom of your first major requirement upon declaration of the first major.

▷ **Business Breadth**

Major in Global Business (BBA) (4Y)

After a major is declared (usually in the second year for GBUS and third year for other majors), the corresponding requirements associated with the major program will be shown. Here is an example for a student in BBA (Global Business) program.

Required Course, Elective, and Other requirement

Required Course, Elective, and Other requirement

Not Satisfied: Requirement

Students are required to complete the following required courses, electives, and other requirements.

▽ **Required Course**

Not Satisfied: Requirement

Students are required to complete ALL of the following courses.

Your current status is:

- Courses: 5 required, 1 taken, 4 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
GBUS1000	Glob Leadership Dev	0.00	2013-14 Fall		◆
GBUS2010	Global Business Analysis	3.00	Spring		
GBUS2020	Public Service Project	1.00	Fall, Winter, Spring, Summer		
GBUS3010	Global Perspectives	3.00	Spring		
GBUS3040	View Course Details				

View All   First ◀ 1-5 of 5 ▶ Last

GBUS students are required to complete either Capstone Project (I and II) or Capstone Thesis.

▽ **GBUS Capstone Project**

Not Satisfied: Requirement

Students are required to complete either GBUS 4930 and GBUS 4940 or GBUS 4910.

Your current status is:

● Courses: 2 required, 0 taken, 2 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
GBUS4930	Capstone Project I	2.00	Fall		
GBUS4940	Capstone Project II	2.00	Spring		

View All   First ◁ 1-2 of 2 ▷ Last

▽ **GBUS Capstone Thesis**

Not Satisfied: Requirement

Students are required to complete either GBUS 4910 or GBUS 4930 and GBUS 4940.

Your current status is:

● Courses: 1 required, 0 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
GBUS4910	Capstone Project	4.00	Fall, Spring		

View All   First ◁ 1 of 1 ▷ Last

Major elective and other requirements

▽ **Global Business Elective**

Not Satisfied: Requirement

Students are required to complete the following number of courses. Students are not allowed to use the Global Business elective courses to fulfill the requirement of their second major requirements.

Your current status is:

- Units: 6.00 required, 0.00 taken, 6.00 needed
- Courses: 2 required, 0 taken, 2 needed

The following courses may be used to satisfy this requirement:

Course	Description	Grade	Status
View Course List	GBUS Global Bus Elec(non-A)		

View All   First ◀ 1 of 1 ▶ Last

▷ **Foreign Language Elective**

▽ **Other Requirement**

Not Satisfied:
(1) Additional Major in BBA or Minor Program should be taken.
(2) One regular term of study abroad.

** This will be verified by major department or program office upon graduation check at the end of the last term of study. **

Business Breadth

The Business Breadth requirement for a GBUS student will typically fulfilled by the courses taken for the second business major program.

Business Breadth

Not Satisfied: Requirement

All BBA students, except those of BBA GBM who are not allowed to pursue additional major, need to take 3 business courses (9 credits) from other disciplines which are not included in the University Common Core. Students can make use of all of these business breadth courses to fulfill their second major requirement.

Students who enroll in BBA GBM or the BSc majors of SBM are not required to fulfill this requirement.

▽ **Business Breadth**

Not Satisfied: Requirement

Students are required to complete the following number of courses.

Your current status is:

- Units: 9.00 required, 0.00 taken, 9.00 needed
- Courses: 3 required, 0 taken, 3 needed

The following courses may be used to satisfy this requirement:

Course	Description	Grade	Status
View Course List	Breadth Course - GBUS student		

View All   First ◀ 1 of 1 ▶ Last