

## Collection of Student Card for New Registered Students

### Part-time Postgraduate Programs (Spring 2024-25)

#### Part-time Research / Taught Postgraduate Students (**except** Digital MBA for Global Leaders\*)

##### Arrangement

###### Registration completed on or before 22 Jan 2025:

Student Card will be sent via local registered mail **after ALL the required registration documents are received**. Please make sure your mailing address (address in Hong Kong only) recorded in the Student Information System (SIS) is up-to-date.

To update your contact information, you can access SIS via the [Student Intranet](#). Click "Student Center" -> "Personal Information" -> "Demographic Data" to view and edit the data.

###### Registration completed on or after 23 Jan 2025 or Undelivered Student Card via local registered mail:

The Student Card will be placed at the self-service smart locker at the Academic Registry for collection. An email titled "**HKUST Official Document Ready for Collection**" will be sent to the student's HKUST account when the Student Card is ready for collection. The collection period is 3 calendar days from the date of the email notification and please stick to the schedule to collect your Student Card.

If you do not receive the email notification, please ensure that all registration steps are completed in the [Online Program Registration System](#).

\* For students of Digital MBA for Global Leaders Program, Student Card will be distributed via your Program Office.

2 Jan 2025