## Class Enrollment Information New UG Students who finished program registration on or after 28 Aug 2024

| Add/Drop Period: 2 - 1 | 4 September 2024 |
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|------------------------|------------------|

Starting from **tomorrow** until end of the Add/Drop Period, you can access the Student Information System (SIS) to check the course pre-enrollment result and add/drop elective courses if needed. The SIS operates 24 hours each day except the maintenance hours from 7:30 am to 9:30 am.

- Make sure that you have a valid ITSC Network Account to access the Student Information System and ARO webpage
- Familiarize yourself with the Student Information System and get the necessary information in the Course Registration Section of the ARO webpage at <u>here</u>
- Check the class pre-enrollment results with the web-based Student Information System which is accessible via the Student Intranet at <u>https://hkust.edu.hk/stu\_intranet/</u>
- Make sure you have sought academic advice from your major Department/School
- Submit class enrollment and add/drop requests with the System before the end of the Add/Drop period

During class enrollment and add/drop periods, you may contact the office by telephone (2623 1112 & 2623 1113) or by e-mail (<u>courserg@ust.hk</u>) for assistance when you come across any enrollment problems.

Academic Registry

Some important terms that you should know:

**Pre-enrollment** - Students are automatically enrolled for the required courses according to the curricula of their programs of study or according to the advice of their major School unless the enrollment conditions of the courses are not met or there are options of the required courses.

**Class Enrollment** - Students select courses before commencement of the term. Selection is done online with the Student Information System.

Add/Drop - Students may add and drop the courses/classes enrolled during the first 12 working days of a term.